Affiliated Program Proposal Form

Program Information

Proposer Name: __________________________________________ Email: _____________________________

Program Name:_______________________________________________________________________________

Location(s): Countries: ______________________________________________

Cities: ______________________________________________________________________________________

Partner Institution(s): _________________________________________________________________________

Accredited Institution of Record for Coursework, if any: ______________________________

Term(s): □ Fall □ Fall Break □ Winter □ Spring □ Spring Break □ Summer

How often will the program repeat? ___________________________ Year of First Program: _______________

Target Audience(s): □ Undergraduates □ Graduates

Additional Information

Please attach all the following documents separately. The Education Abroad Advisory Committee will require all this information to conduct its formal review.

1) Statement of Purpose (one-page narrative)
   a) Justification of program’s global or intercultural scope
   b) Fit with department’s plans of study (majors, minors, certificates, or concentrations)
   c) Student learning outcomes
   d) Any internship, service-learning, research, or other experiential elements
   3) Implementation plan (one-page narrative), to consider:
      a) Affordability
      b) Participant safety and security
      c) Institutional liability
      d) Marketing and promotion
      e) Long-term sustainability
   2) Course alignments, to include:
      a) Sample of host institution course syllabi
      b) Preliminary alignments of courses to UConn course numbers and titles (spreadsheet)
      c) Credit hour conversion
      d) Prerequisites and eligibility requirements, if any

Approval Signatures

Proposer: __________________________________________ Date: _____________________________

Department/Unit Head: __________________________ Date: _____________________________

College Dean/Unit Administrator: __________________________ Date: _____________________________

Education Abroad may request periodic updates, including final program dates, any program or course changes, and current contact information. Education Abroad cannot promote this program until Global Affairs finalizes these details.

Global Affairs Use Only

Director of Education Abroad: __________________________ Date Received: _________________

Vice President of Global Affairs (or designee): __________________________ Date Approved: _______________