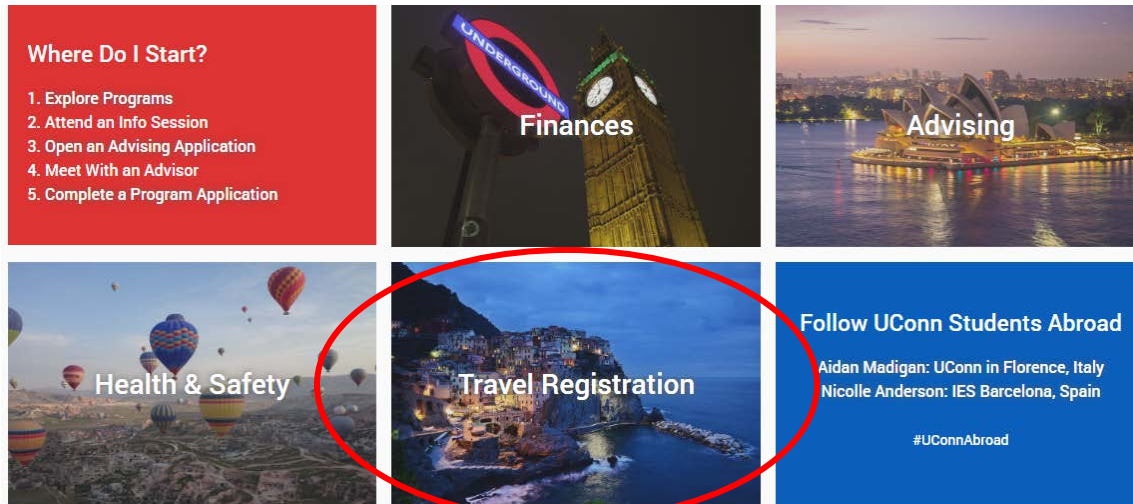


Instructions for Graduate and Undergraduate Student Travel Registration

1. Visit abroad.uconn.edu and click "Travel Registration."



2. Select the correct registration form depending on whether you are an undergraduate student or graduate student.

Graduate Students

Graduate students traveling out of the country for university-sponsored or university-related purposes including: internships, research, service-learning, volunteer opportunities, conferences, registered student organization activities, student groups affiliated with academic departments, and other non-credit-bearing University programs must register with UConn Global Affairs in accordance with the [UConn Student International Travel Policy](#). Students will be automatically enrolled and covered by Cultural Insurance Services International (CISI) Health Insurance for the duration of their trips upon their completion of the UConn Global Affairs student travel registration form.

The UConn Travel Services form requires that graduate students obtain an "Ed Abroad Approval ID" in order to complete the form. This ID is only available to you when you complete your registration with UConn Global Affairs.

[Click here to access instructions](#) [.pdf](#) for completing the UConn Global Affairs student registration form and obtaining your Ed Abroad Approval ID.

Please note: There is a \$25 registration fee payable via credit card on the registration form. Once you complete the insurance application, UConn Global Affairs will enroll you with CISI coverage, the cost of which is covered by the University.

[Graduate Student Travel Registration](#)

Undergraduate Students

Undergraduate students traveling out of the country for university-sponsored or university-related purposes including: internships, research, service-learning, volunteer opportunities, conferences, registered student organization activities, student groups affiliated with academic departments, and other non-credit-bearing University programs must register with UConn Global Affairs in accordance with the [UConn Student International Travel Policy](#). Students will be automatically enrolled and covered by Cultural Insurance Services International (CISI) Health Insurance for the duration of their trips upon their completion of the UConn Global Affairs student travel registration form.

The UConn Travel Services form requires that undergraduate students obtain an "Ed Abroad Approval ID" in order to complete the form. This ID is only available to you when you complete your registration with UConn Global Affairs.

[Click here to access instructions .pdf](#) for completing the UConn Global Affairs student registration form and obtaining your Ed Abroad Approval ID.

Please note: There is a \$25 registration fee payable via credit card on the registration form. Once you complete the insurance application, UConn Global Affairs will enroll you with CISI coverage and will post the cost of the insurance on your fee bill. The cost of your CISI International Health Insurance is dependent on the duration of your time abroad and your age. The current rate per month is \$41.00/month if you are traveling for more than two weeks, or \$10.00/week if you are traveling for two weeks or less. Click the "Cultural Insurance Services International Health Insurance" link on the left for information on what this insurance covers.

UConn Students Traveling with an Organized Student Group:

1. The group leader completes the online student travel and health insurance registration form.
2. The group leader meets with Dr. Yuhang Rong, Assistant Vice Provost for Global Affairs to go over the details of the trip. Contact Laura Hills (Kayla.mcnicke@uconn.edu) to schedule a meeting.
3. After the meeting, each group member individually completes the online travel and health insurance registration form.

[Undergraduate Student Travel Registration](#)

3. Click "Register Now"

Undergraduate Student International Travel and Health Insurance Registration	
Program Terms:	Academic Year, Calendar Year, Fall, Spring, Spring Break, Summer, Winter
Restrictions:	UConn applicants only

[Register Now](#) [Print](#)
[Share This](#)

4. Enter the academic term and dates that you will be traveling as well as the location. You can add more than one location and set of dates to your itinerary if you will be visiting multiple locations during your trip.

Available Terms	
<input type="radio"/>	Summer, 2015
<input type="radio"/>	Calendar Year, 2016
<input type="radio"/>	Spring, 2016
<input type="radio"/>	Winter, 2016
<input type="radio"/>	Academic Year, 2015
<input type="radio"/>	Fall, 2015
<input type="radio"/>	Summer, 2016

Itinerary	
Please select the arrival and departure dates for each destination in your itinerary. After selecting the dates and location, click on the 'Add to itinerary' button.	
Current Itinerary:	
Arrival Date:	<input type="text"/> (Format: mm/dd/yyyy)
Departure Date:	<input type="text"/> (Format: mm/dd/yyyy)
Location:	Find location: <input type="text"/> <div style="border: 1px solid gray; padding: 5px;"><ul style="list-style-type: none">Aachen, Germany (Europe)Aarhus, Denmark (Europe)Accra, Ghana (Africa)Addis Ababa, Ethiopia (Africa)Adelaide, Australia (Australia/Pacific Islands)Aix-en-Provence, France (Europe)Albufeira, The Algarve, Portugal (Europe)Alcala, Spain (Europe)Alicante, Spain (Europe)</div>
<input type="button" value="Add to Itinerary"/>	

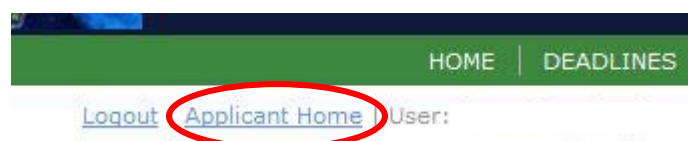
5. Complete the questionnaires, signature documents, and registration fee on the form by clicking on the title of each item. There is no final 'submit' button on the form. It is complete when each item is checked off as "received."

Material Submissions	
Click the following to view instructions and/or printable forms which require the physical submission of materials.	
Title	Received
Registration Fee	<input type="checkbox"/>

Application Questionnaire(s)	
Click the following to view and complete the following online questionnaire(s). You may begin a questionnaire and save it for later completion, but note that you must click Submit in order for the questionnaire to be logged as complete and ready for review.	
Title	Received
Information for CISI Health Insurance Enrollment	<input type="checkbox"/>
Travel Information	<input type="checkbox"/>

Signature Documents	
Click the following to view and digitally sign important documents to indicate your agreement and understanding.	
Title	Received
Health Insurance Fee	<input type="checkbox"/>
UConn International Health Insurance Policy	<input type="checkbox"/>

6. To obtain your "Ed Abroad Approval ID," click "Applicant Home" in the top right corner of your page. You will see your application ID number under your registration form.



You will receive an email from UConn Education Abroad with details regarding your international health insurance coverage within three business days once you complete the registration form.